

Attorney Advisor (Legislation)
Department of Commerce
Office of the Assistant General Counsel for Legislation and Regulation

The Office of the General Counsel is seeking one or more attorneys to join the Office of the Assistant General Counsel for Legislation and Regulation. The Office of the Assistant General Counsel for Legislation and Regulation provides legal assistance in support of legislative and regulatory matters across the Department of Commerce.

The attorney will be responsible for coordinating Department review and analysis of relevant legislation being considered by Congress; serving as a liaison to the Office of Management and Budget to obtain required clearances and interagency consensus on Departmental testimony, reports, and legislative proposals; representing the Department's position on legislative proposals and views put forth by other agencies; and providing legal assistance and advice to internal clients on drafting and modifying legislation. In all these matters, the attorney will work closely with Department staff.

Excellent writing and analytic skills, the ability to work effectively with others inside and outside the organization, and sound judgement are all essential to the job; a premium will be placed as well on attention to detail and the ability to assimilate and simplify large amounts of material quickly. The attorney must be able to handle and will be responsible for a variety of assignments with short, time-critical deadlines. The attorney must demonstrate excellent interpersonal skills suitable for successfully working on a team with Office attorneys and other attorneys in the Office of the General Counsel on projects that require legal analysis. Hill experience as well as experience or demonstrated interest in at least one of the substantive legal or policy areas under the Department of Commerce (such as export controls, environmental and natural resource law, patents and trademarks, standards and technology, international trade and commerce, economic data and statistics, economic and minority business development, and telecommunications and information policy) is desirable but not required.

The attorney will be hired at the GS-11 – GS-14 level (\$78,592 to \$172,075), depending on experience, with promotion potential to GS-15.

To be considered, please submit a resume, as well as a cover letter that addresses demonstrated interests and qualifications for the position, to AGCLandR@doc.gov.

Applicants must be U.S. citizens who have graduated from an ABA-accredited law school and are currently admitted to practice law in any state, the District of Columbia, or the Commonwealth of Puerto Rico. Proof of active bar membership will be required before a formal offer can be extended. Legal writing samples may be required from those selected for interviews.